



TONGHAM PARISH COUNCIL

NOTICE OF MEETING:

Dear Sir/Madam, I hereby give you notice that the Meeting of the Parish Council will be held at The Old School, Poyle Road, Tongham, on the 16th December 2019 at **7.30 pm**. Please note that the hall doors will not be open until **7.25 pm**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. Provision will be made for Public Question Time. Parish Councillors, please arrive at **7.00 pm** for sub-committee meetings.

Yours faithfully,

Mrs. M. Murray, Clerk to the Parish Council.

AGENDA

1. Chairman's Announcements, apologies for absence & Confirmation of Minutes of the Council held on 18th November 2019.
2. Signing of minutes.
3. Code of conduct - Disclosure and declaration of interests in following items.
4. Matters arising.
5. County Council and Borough Council Matters.
6. Adjournment.
7. Reports from sub-committees:
 - a. **PLANNING:** Chair: Cllr Blewitt.
 1. 19/P/02062: 54 Poyle Road, pair of semi-detached dwellings.
 2. Planning meetings at GBC: Parish Councils should be allowed a slot. Discuss.
 - b. **LIGHTING AND GENERAL PURPOSE COMMITTEE:** Chair: Cllr Carey.
 1. Further Birdmouth fencing along The Street: discuss.
 - c. **FINANCE AND ADMINISTRATION:** Chair: Cllr Gray.
 1. FNST for month ending 30th November 2019.
 2. Budget for 2020/2021 – to be agreed.
 3. Section 137 request – Scouts, for help buying 2 x tents
 4. Section 137 request – Naomi Grace, dance equipment for class in village hall
 5. Section 137 request – TCA for lighting at Rec Ground
 6. Any other business or correspondence.
8. Execution of Documents: - To consider if necessary, passing the following resolution: "That the Council do seal in the manner prescribed by law, or the clerk or member as appropriate, do sign on behalf of the Council any Order, Deeds or Documents required to give effect to any of the matters and recommendations contained in the reports as presented to, and approved by, the Council on 16th December 2019".