



TONGHAM PARISH COUNCIL

NOTICE OF MEETING:

Dear Sir/Madam, I hereby give you notice that the Meeting of the Parish Council will be held at The Old School, Poyle Road, Tongham, on the 16th March 2020 at **7.30 pm**. Please note that the hall doors will not be open until **7.25 pm**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. Provision will be made for Public Question Time. Parish Councillors, please arrive at **7.00 pm** for sub-committee meetings.

Yours faithfully,

Mrs. M. Murray, Clerk to the Parish Council.

AGENDA

1. Chairman's Announcements, apologies for absence & Confirmation of Minutes of the Council held on 17th February 2020.
2. Signing of minutes.
3. Code of conduct - Disclosure and declaration of interests in following items.
4. Matters arising.
5. Special item: Manor Farm Development: Bewley Homes/Taylor Wimpey.
6. County Council and Borough Council Matters.
7. Adjournment.
8. Reports from sub-committees:
 - a. **PLANNING:** Chair: Cllr Blewitt.
 - b. **LIGHTING AND GENERAL PURPOSE COMMITTEE:** Chair: Cllr Carey.
 1. Sandbags – to consider whether a supply should be kept at Tongham Community Centre
 2. Phone box repair – update
 3. Village fencing: next phase
 4. Paperless meetings: the way forward
 - c. **FINANCE AND ADMINISTRATION:** Chair: Cllr Gray.
 1. FNST for month ending 28th February 2020.
 2. Spending on MUGA – fencing, teen shelter, benches.
 3. Risk assessment document updated.
 4. Minimum spend where 3 quotes are required – to increase to £1500.00.
 5. New website domain – Update
 6. Invitation to Mayor of Guildford's reception – Chair, Clerk and 2 guests
 7. Any other business / Correspondence

8. Execution of Documents: - To consider if necessary, passing the following resolution: "That the Council do seal in the manner prescribed by law, or the clerk or member as appropriate, do sign on behalf of the Council any Order, Deeds or Documents required to give effect to any of the matters and recommendations contained in the reports as presented to, and approved by, the Council on 18th March 2020".