



## TONGHAM PARISH COUNCIL

MINUTES OF MEETING: Held at: THE OLD SCHOOL, POYLE ROAD, TONGHAM

MONDAY 17/02/2020 at 7.30 pm.

PRESENT:

Cllr L Oakley (Chair)	Cllr J Evans	Cllr M Baldock
Cllr S Blewitt	Cllr S Habgood	Cllr S Gray
Cllr M Furniss	Cllr P Spooner	
Mr L Stovold	Mr D Evans	Mr T Boxall
Mr M Heath	Mrs G Smith	Mrs J Laker
Mr D Crail	Mr I Betts	Mrs J Betts
Ms C Yorke	Mr J McComb	Ms J Cavell
Mr G Tyreman		

Clerk: Mrs Margaret Murray

1. Chairman's announcements and apologies for absence: Apologies received: Cllr A Carey.
2. The minutes from the meeting on 16/12/2019 were approved. Proposed: Cllr Evans, Seconded: Cllr Habgood. Signed by Cllr Oakley.
3. Code of conduct: disclosure of interest: None.
4. Matters arising: none which would not be dealt with in the course of the meeting.
5. Borough matters: Cllr Spooner advised that GBC was in a quiet period at the moment, developments are all proceeding, including Manor Farm in The Street. There have been some issues with flooding this weekend due to Storm Dennis and he will work hard to make sure GBC and SCC keep up their momentum. He advised that Barratt's developers reacted promptly to the issues in Grange Road. Cllr Baldock asked about potential ponds/pumps in that development and was assured that all required measures would be taken. He also reported that a tarmac lorry had been parked outside St Paul's church and had messed up the road. Cllr Furniss will follow this up.  
Cllr Furniss advised that we had a 50 mm or rain, Ash and Tongham had both suffered as had much of Surrey. A list has been started of houses where flood water has entered the property. A cold night is expected on 18<sup>th</sup> Feb, gritting lorries will be out. Patch repairs have been carried out on White Lane and once the development is completed (possibly December 2020) further improvements are planned.  
The verge encroachment in Poyle Road; this is not technically an encroachment, a paper copy will be sent to Mr Stovold who brought the matter up at the December meeting.  
Parking on The Street: the parking review will continue, only 11 replies were received although 137 letters were issued. Cllr Baldock advised that speeding was an issue

which arose throughout the day; Cllr Furniss will ask for a speed survey for one week (NOT in term time) and proceed from there. He is hoping for extra funding for Highways from local developments; one possible consideration is traffic lights. He also suggested we could possibly work with Seale and Sands PC for community speedwatch; the Clerk advised that we now have 6 people trained and need to organise a meeting to establish suitable areas for this to take place. Cllr Baldock also asked about parking at the chicane near Manor House Flats; Tongham PC has written to the householders, but they are still parking on the area. We have also contacted the Village Hall committee and they have assured us that they are keen to resolve any parking issues caused by users on the VH.

6. Adjournment:

Mr Mike Heath made his report:

1 - Surrey County Council (SCC)

A - The damage to Spoil Lane road surface will be repaired when all New Development has been completed. £32K has been provided ref S106 Application Number GU15 0293 – All to Note.

B - The ditch alongside the Tongham Moors Recreation Ground has been cleared from Oxenden Road to the SCC interface. This portion will be cleared by SCC later this year - All to Note

C - The damage to the Grass Verges at the Junction of Poyle Road with White Lane have been repaired on completion of Road Works – All to Note.

D - The road marking arrangement/redesign at the junction of Poyle Road with White Lane is under review. Cost estimated to be £100k – All to Note

2 - Tongham Parish Council (TPC)

A - Missing Birds Mouth Fencing (Phase 1 and 2) along The Street has been replaced – All to Note.

Note – A Cost Quotation for (Phase 3) has been submitted for replacing further Birds Mouth Fencing which is showing wear and tear – All to Note

B - A decision is required to introduce a Drainage System for the Trampoline Pit in the New Play Area or remove the play feature completely due to water accumulation in the Pit - All to Note.

C – A decision is required to eliminate the Large Puddle at the entrance to the Copse and also to widen the existing Track to the Picnic/Bonfire Area – All to Note.

D – A request has been made from the TCG to provide funds for the Tongham Woods Improvement Group Volunteers and Rangers to repair the Rabbit Fencing – All to Note.

E – Approval has been given to install Deer Fencing at the Allotment. Four places have been identified that are considered need Fencing as a Phase One Project.

3 - Tongham Care Group (TCG)

A – An additional Vehicle Activation Sign (VAS) has been installed on Oxenden Road

B – Agreement has been given to replace the Wooden Gate with a Metal Gate in the under 8-Year-Old Play Area - All to Note.

C – Damage to the Bus Stop at St Pauls Church Poyle Road and at The Cricketers Oxenden Road have been reported to TPC and repair work has been agreed – All to Note.

D - GBC Planning and Building Control Applications for an Air Condition System to be installed in the Main Hall of the Community Centre have been submitted – All to Note.

Note – Funds are being sought for purchasing and installing the Air Condition System – All to Note.

E – It has been advised that there is a Covenant which controls the Green between The Street to Ellison Way. The introduction of a Footpath is held pending investigations – All to Note.

F – Approval has been given to introduce two/Two Lane Tracks in the Allotment. One to the north of the New Communal Patio Area and one on the south – All to Note.

Mr Gordon Tyerman advised that the gullies on the A331 need clearance; Cllr Furniss advised that SCC have cleared areas within Surrey, HCC need to clear some drains and Rushmoor BC need to do some litter clearance.

Mr John McComb advised that speeding reviews have taken place in The Street in both 2010 and 2014. Cllr Furniss reaffirmed that he will request an up to date one.

Mr McComb also asked about the parking review; Cllr Furniss suggested that opinions be sent to SCC. Cllr Baldock will consider an online petition.

Cllr Oakley advised the meeting that he felt the development in The Street at Manor Farm in the final nail in the coffin for The Street. The whole of the Parish Council expressed agreement and their disappointment that our views were not sufficiently considered, nor were those of Guildford BC.

Mr Heath advised that the chicane in Oxenden Road has now been dropped off the list and expressed his disappointment.

Ms Yorke asked about a second development in Grange Road and advised the meeting that already, with the one development, there is too much disruption, speeding, blocking of roads. Cllr Spooner advised that Barratt Homes are going through the full development process, i.e. not applying for outline planning permission first. He sees Highways and Flooding as the main issues for this development.

Clerk was requested to include Flooding reporting details in the next Newsletter (due out middle/late March).

Mr I Betts reported that the ditch along the back of his property is very overgrown and causing considerable damage to his fence. Four other properties are marginally affected but it is mostly his home, and is too much for one person to clear. To his knowledge the area has not been cleared in 20+ years. Cllr Spooner advised that he would contact GBC to ask if something can be done.

#### 7. Reports from sub-committees:

a. Planning: Chair Cllr Blewitt: None.

b. Lighting and General Purposes: Chair Cllr Oakley:

- i. Parking issues, The Street; discussed GBC as above.
- ii. Fencing allotment area: Mr Heath investigating.
- iii. Phone Box; now adopted, we could use it as a mini library or defibrillator; Clerk will put this in newsletter to find out what the village wants.
- iv. VE day 8<sup>th</sup> May: bank holiday Friday: no further action.
- v. Dog proof fencing between Tongham Woods and A331; Mr Heath is working with TWIG and Blackwater Valley Trust. One possibility is that we could help with Section 137 funding come April.
- vi. Bus shelter damage; Poyle Road, Manor Road and Oxenden Road; agreement to repair.

- vii. Tongham Moors ditch area overgrowth: see above; Cllr Spooner has taken this on.
  - viii. New padlock has been purchased for the allotments, no keys but a numerical lock. Will be installed 1<sup>st</sup>/2<sup>nd</sup> March 2020.
  - ix. Request for a memorial bench in Rec: Cllr Oakley has taken this on.
  - x. Trampoline in play area: it was decided to monitor the situation, The children enjoy the trampoline. We will decide whether replacement is needed later in the year. To be monitored.
  - xi. Improvement to bonfire area: Mr Heath is working on this, will send quotes.
  - xii. New gate for children's play area; Mr Heath has found a metal gate for under £500.00, agreement given to proceed. He will also investigate whether a tree near the fence needs removing.
- c. Finance, Policy and Administration: Chair: Cllr Gray.
- i. Financial statements for month ending 30/12/2019 and 30/1/2020 agreed by all.
  - ii. Spending on football fence for MUGA – Cllr Oakley will chase pro-fencing.
  - iii. The Council's asset register has been updated to include the new Chain of Office, which is kept in a safe.
  - iv. A new website domain will be needed from 1/4/2020; Cllr Gray and the Clerk are working on this.
  - v. Any other business: A letter has been received from Surrey Playing Fields, our annual affiliation fee is £10.00. Agreed to pay.
8. Execution of documents: To consider, if necessary, passing the following resolution: "That the Council do seal in the manner prescribed by law, or the clerk or member as appropriate, do sign on behalf of the Council any Order, Deeds or Documents, required to give effect to any of the matters and recommendations contained in the reports as presented to, and approved by, the Council on 17/02/2020".

Proposed: Cllr Evans; seconded Cllr Gray.

Signed: .....

Chair of meeting

Date: 18/03/2020