



TONGHAM PARISH COUNCIL

MINUTES OF MEETING: Held at: THE OLD SCHOOL, POYLE ROAD, TONGHAM

MONDAY 15/07/2019 at 7.30 pm.

Sub-committee meetings held 6.45 pm.

PRESENT:

Cllr S Blewitt	Cllr L Oakley	Cllr M Baldock
Cllr A Carey	Cllr S Gray	Cllr P Spooner
Cllr G Eyre	Mr M Heath	Mr K Lowdon
Mrs G Spittles	Mr T Boxall	Mrs L Lowdon
Mr L Stovold	Ms S Wyeth-Price	Mr G Tyerman
Mr B Simpson	Mrs G Smith	Ms S Habgood

Clerk: Mrs Margaret Murray

1. Chairman's announcements and apologies for absence: Apologies received: Cllr M Furniss, Cllr J Evans.
2. The minutes from the meeting on 17/06/2019 were approved. Proposed: Cllr Gray, Seconded: Cllr Baldock. Signed by Cllr Oakley.
3. Code of conduct: disclosure if interest: None declared.
4. Matters arising: none which would not be dealt with in the course of the meeting.
5. County & Borough matters: Cllr Spooner advised that SCC Matt Furniss had nothing new to report; we had no queries for SCC. Cllr Spooner advised that the new regime at Guildford BC is still in the settling down process, but that the 'Tongham Triangle' had been refused for development, which he felt was good news. All agreed. The new development at the top of The Street has been administratively named 'Admiral Place' but local councils will be consulted as to the eventual street names etc; Clerk to contact developers to suggest something along the lines of Hop Field Gardens. Cllr Spooner to be kept in the loop. Cllr Baldock thanked Cllr Spooner for his support in the matter of the two houses in The Street opposite New Road. Mr Tyerman asked that the footpath near the school, through the garages, be cut back but SCC had said no funding was available. Cllr Spooner advised that in Ash Green these works were currently being carried out by volunteers; Mrs Smith advised that Farnham Ramblers had some funds available. Clerk to contact Chairman via Mrs Smith.
6. Adjournment:
 - a. Mr Tyerman advised that he had moved a camera from the Bakery to the corner at the Chip Shop. Much better visibility of Poyle Road junction now available. He has also updated some cameras at the community centre. Mr Simpson asked whether we could have more CCTV in the recreation ground; Mr Tyerman advised that parents have been made aware of young people

sleeping on the verandah and this should now cease. The cameras make it possible to identify individuals. He has also installed a 'mosquito' noise maker which should prevent evening disruption. Mr Tyerman also mentioned the hedge at No 52 Poyle Road; Clerk to issue letter to occupier.

b. Tongham Care Group (TCG) Report

Surrey County Council (SCC)

SCC Highways are monitoring Spoil Lane Road Surface regards need for repair due to land clearance at Travellers End and Building Development in immediate surrounding areas - i.e. Planning Application 15/P/00167 for 26 Dwellings –

Ongoing

Note - Several places on the Lane have recently been repaired but verge damage still needs attention.

SCC has provided Funds towards the costs of a Defibrillator installation in the Tongham Recreation Ground – All to Note.

SCC Councillor was requested to determine the responsibility for reducing the height of trees on the land along The Street between the Village and Lambourne Way – **Ongoing**

Note – the trees consist of Blackthorn to the side of Number 1 Lambourne Way and Row of Ash to the front of 21 through 39 Ellison Way.

SCC Councillor was requested to encourage Hazel and Jefferies to visit Tongham and provide a Cost Quotation to improve the Pavement Poyle Road Recreation Ground – **Ongoing**.

Tongham Care Group (TCG)

The missing sections of the Birds Mouth Fencing along The Street will be replaced – the work start date hopefully by the end of this July – **Ongoing**.

The pruning of the Hedgerow along the Spoil Lane Allotment Boundary Fence will take place later this year/hopefully this September – **Ongoing**.

A Communal Area Plan has been approved for the Spoil Lane Allotment Society - the work start date to hopefully be during July – **Ongoing**.

TCG requests comments from the TPC concerning their view to introduce a second Vehicle Activation Sign (VAS) to be permanently positioned on The Street near the Chicane at Manor Flats. Also, to utilise Lamp Post No 23 for an additional Support Post for the use of the existing VAS when moved about Tongham – **Ongoing**.

TPC has issued a Notice concerning Metal Capsules, litter, broken glass etc – All to Note.

TCG offered to provide Funds for Tree Care to those situated on the boundary of the Tongham Recreation Ground and the Fellowship Church. The offer was declined – All to Note.

Note – these trees consist of Hawthorne, Elder and Blackthorn (overhanging the ditch along Poyle Road) and it was suggested that these trees were reduced in height to 2 metres

TCG offers to provide Funds for Tree Care to those situated along Poyle Road Recreation Ground.

The TPC agree to provide their Funds for this Task and TCG to arrange for this work – **Ongoing**

Note – these trees consist of Cherry and Whitebeam and it is suggested these Trees are Crown lifted to approx.3 metres and cut back from over the road and pavement.

TCG has requested the Agent for Planning Application 18/W/00128 to install a Fence for Safety during development at 54 Poyle Road – **Ongoing**.
TCG has removed the damage Swing Parts from the Equipment at Moors Lane Recreation Ground at the request of the Moors Trust Clerk. TCG to arrange collection of parts removed – **Ongoing**.
Note – a decision is required whether to leave the Wooden Frame in place.

7. Reports from sub-committees:

a. Planning: Chair Cllr Blewitt:

We had been given a list of possible street names for the new Grange Road development; all historically linked. No objections.

b. Lighting and General Purposes: Chair: Cllr Oakley:

- i. Play area update: the new play area is now in place and is proving popular. The outdoor gym has been an instant hit. There are still issues around dog poo and litter; Cllr Oakley will obtain several signs advising that this is unacceptable. Clerk will obtain signage and disclaimers for the new areas. Councillors felt that the soft surfacing should be extended to cover the whole area as the perimeter is lower than the new ‘floor’ and this could prove a trip hazard. Clerk to ask for prices.
 - ii. The Council felt that a new permanent VAS would not be effective but had no objection to the TGC installing one. However no financial assistance will be given.
 - iii. 30 MPH sign near brewery; posts to be painted and glasses to be cleared. Cllr Oakley has undertaken to do this task.
 - iv. Christmas lights: Manor Road was suggested, starting in The Street outside the former butcher’s shop. All to have a look and report back. Any other areas suggested will also be considered.
 - v. Safety issues at ditch outside Rec towards Vicarage; to investigate bird mouth fencing cost, to highlight possible danger. Cllr Oakley concerned that this may cause a trip hazard.
 - vi. It was agreed that we should have a celebration for the community centre’s 10th year and the new play areas, involving the Press, Scouts, rides and bar. Clerk to contact Tracey Bugdale, Scouts and Press (once date finalised) and Cllr Oakley to contact fairground rides.
 - vii. Anti-social behaviour: as above, Cllr Oakley is obtaining signage re dog fouling and litter, and is organising a meeting between the young people and Councillors, Mr Tyerman, and users of the Rec who wish to attend.
 - viii. A summer fair was suggested; however we will wait until the next Samfest date is known; alternate years was suggested.
 - ix. New civic regalia; ongoing.
- c. Finance, Policy and Administration: Chair: Cllr Gray.
- i. Financial statements for month ending 30/06/2019 was agreed by all and signed by Cllr Gray. Prop: Cllr Baldock, Sec: Cllr Carey.
 - ii. Casual vacancy: we have one vacancy and two candidates. As Cllr Evans was not present we will vote at a later stage.
 - iii. The new councillor will be asked to join the finance committee.
 - iv. Section 137 request: Guildford Young Carers’ Funday requested £50.00; all agreed.

- v. Concurrent Grant Aid funding for the year 2020/2021; Clerk has to put request in to GBC by Friday 6th September; ideas welcome.
 - vi. Any other business: None.
8. Execution of documents: To consider, if necessary, passing the following resolution:
"That the Council do seal in the manner prescribed by law, or the clerk or member as appropriate, do sign on behalf of the Council any Order, Deeds or Documents, required to give effect to any of the matters and recommendations contained in the reports as presented to, and approved by, the Council on 15/07/2019".
Proposed: Cllr Carey; seconded Cllr Baldock.

Signed:
Chair of meeting
Date: 16/9/2019