



TONGHAM PARISH COUNCIL

MINUTES OF MEETING

Held at: THE OLD SCHOOL, POYLE ROAD, TONGHAM

MONDAY 18/03/2019 at 7.30 pm.

Sub-committee meetings held 7.00 pm.

PRESENT:

Cllr S Blewitt	Cllr L Oakley	Cllr M Baldock
Cllr J Evans	Cllr P Spooner	Cllr N Kears
Mr D Evans	Mr L Stovold	Mr M Heath
Mrs G Spittles	Mr T Boxall	Dr R Harman

Clerk: Mrs Margaret Murray

1. Chairman's announcements and apologies for absence: Apologies received: Cllr M Furniss, Cllr Sue Grey, Cllr Ali Carey.
2. The minutes from the meeting on 18/02/2019 were approved. Proposed: Cllr Baldock, Seconded: Cllr Evans. Signed by Cllr Oakley.
3. Code of conduct: disclosure if interest: None declared.
4. Matters arising: none which would not be dealt with in the course of the meeting.
5. County and Borough Council Matters:
Cllr Paul Spooner reported that he and Cllr Matt Furniss had met with the Stagecoach bus company. They are hopeful that the company will consider providing an off-peak service for the No 3, particularly with the proposed developments, but warned that if this service is not sufficiently utilised it may be withdrawn again. Mrs Spittles advised the meeting that access to the No 3 now means crossing two very busy roads. A discussion followed concerning concessions and fare structures, Cllr Spooner advised that Stagecoach were also looking at their fare structure.
Cllr Spooner also told the meeting that the Local Plan hearings have finished and he expects the Plan to be adopted very soon. He hopes – as do we all – that this will provide more protection for Ash and Tongham in the future. He is hopeful that the plan will be in place before the election on 2/5/2019.
Cllr Oakley requested Cllr Spooner to remind Cllr Furniss that he had promised to fund one-third of the outstanding cost for a defibrillator at the Tongham Community Centre; he will do so, and the Clerk will liaise

6. Adjournment:

Mr Mike Heath read his report as follows:

1 - Surrey County Council (SCC)

A - SCC Highways are monitoring Spoil Lane Road Surface regards need for repair – **Ongoing.**

B - SCC Highways has completed the works on the Footway Improvements outside Hogs Back Kitchen - **All to Note.**

C - SCC has agreed to provide Funds towards the costs of a Defibrillator installation in the Tongham Recreation Ground - **Ongoing.**

2 - Tongham Care Group (TCG)

A - TCG is investigating removing/ replacing Birds Mouth Fencing along The Street – **Ongoing.**

B - TCG is investigating Allotment user opinions to cut back Trees/ Shrubbery along the Spoil Lane Allotment boundary fence – **Ongoing.** Cllr Blewitt asked whether Merrist Wood College would help. Mr Heath advised preferred option was known quantity.

Mr Heath also advised that the Tongham Care Group are looking at using the birdmouth fencing from the shop side of The Street to repair the missing section at the ditch on the other side of the road. More funds will be needed for this. There are implications and this will go on the agenda for the April meeting.

7. Reports from sub-committees:

- a. Planning: Chair Cllr Blewitt
- b. Lighting and General Purposes: Chair: Cllr Oakley in Cllr Carey's absence
 - i. 9th June 2019 is the 10th anniversary of the opening of the community centre by Michael Gove MP.
 - ii. Play area update: Clerk advised that we now have permitted development permission, and she is confident that funding will be in place very soon. Council felt it would be a good idea to have a low-key celebration this Summer, on completion of the play area, to tie in with the anniversary.
- c. Finance, Policy and Administration: Chair: Cllr Oakley in Cllr Hughes' absence.
 - i. Financial statements for month ending 28/02/2019 was agreed by all and signed by Cllr Oakley. A discussion ensued about the cost of the Christmas light installation and storage and Council decided to look at purchasing 3 further lights. Clerk pointed out they may not match but that was not felt to be an issue.
 - ii. Risk Assessment: updated Risk Assessment document agreed and approved, proposed Cllr Evans, seconded Cllr Baldock.
 - iii. Election 2019: the Clerk is attending a meeting at Guildford BC in early March and will report back.
 - iv. Section 137 request from Tongham Bowling Club: agreed a grant of £200.00, proposed Cllr Evans, seconded Cllr Baldock.
 - v. Electronic banking: Cllrs Oakley and Evans to log on and request card readers and cards to allow them to authorise Clerk's payment schedules. We have retained the ability for Cllr Oakley, Cllr Evans and Cllr Carey to sign cheques.
 - vi. Any other business: Section 137 request from the Friends of St Pauls School to help with funding for a new playground surface; they have

raised £7000.00 out of a total required of £9000.00. Award of £350.00 agreed from next year's grant budget, to be paid in April.

8. Execution of documents: To consider, if necessary, passing the following resolution:
"That the Council do seal in the manner prescribed by law, or the clerk or member as appropriate, do sign on behalf of the Council any Order, Deeds or Documents, required to give effect to any of the matters and recommendations contained in the reports as presented to, and approved by, the Council on 18/03/2019".
Proposed: Cllr Sue Blewitt, Seconded: Cllr Mel Baldock.

Signed:
Chair of meeting
Date: 15/04/2019