



TONGHAM PARISH COUNCIL

MINUTES OF MEETING: Held at: THE OLD SCHOOL, POYLE ROAD, TONGHAM

MONDAY 16/03/2020 at 7.30 pm.

PRESENT:

Cllr L Oakley (Chair)	Cllr J Evans	Cllr M Baldock
Cllr S Blewitt	Cllr S Habgood	Cllr S Gray
Cllr P Spooner	Mr B Simpson	Mr M Brooker
Mr L Stovold	Mr D Evans	Mr T Boxall
Mr M Heath	Mrs G Spittles	Mrs J Laker
Mr D Crail	Mr R Attfield	Ms C Yorke
From Bellway: Mr J McConnell	From Taylor Wimpey: Mr R Pearmain	

Clerk: Mrs Margaret Murray

1. Chairman's announcements and apologies for absence: Apologies received: Cllr A Carey, Cllr M Furniss.
2. The minutes from the meeting on 17/02/2020 were approved. Proposed: Cllr Gray
Seconded: Cllr Baldock. Signed by Cllr Oakley.
3. Code of conduct: disclosure of interest: None.
4. Matters arising: none which would not be dealt with in the course of the meeting.
5. Special item: Bellway/Taylor Wimpey: Mr R Pearmain from Taylor Wimpey and Mr J McConnell from Bellway attended the meeting to give a short presentation on the plans for 254 homes in The Street. Packs were made available and were issued to anyone who wanted one – the Council has kept a copy at the Parish office.
Planning consent had been given with the proviso that the reserved matters of design, scale, access and mix of affordable homes, shared ownership homes and homes for sale were improved. Affordable properties are the same design as marketable properties.
We were assured that refuse lorries would have good access. There will be open spaces, a community hub, a copse. A new village sign for Tongham will be provided. In the last week or so archaeological digs have been taking place.
Questions were asked as follows:
 - a. Noise: an acoustic fence is to be put in place where required/
 - b. SANG: how do people from Tongham access the SANG: - there are financial provisions in place to improve pedestrian access to the SANG, which will probably be available in the next couple of months.

- c. Start date: The development will start as soon as possible, once final permission has been awarded. Access will be from the Hogs Back and traffic to and from the site should not come down The Street.
 - d. Trees along The Street: there have been complaints about the felling of the poplar trees alongside The Street, the developers assured the meeting that many more trees would be planted. No decision has been reached about what trees will be used,
 - e. The lay-by outside the cottages across the road from the development: this is planned to go ahead.
 - f. Parking spaces on the site: there are 540 parking spaces planned/
- Cllr Oakley thanked Mr McConnell and Mr Pearmain for attending the meeting and answering the village's questions.

6. Borough matters: Cllr Spooner also thanked Mr McConnell and Mr Pearmain for attending and for the presentation. He advised us that significant discussions are taking place with the Planning professionals at GBC, Parish Councils have been consulted.

Regarding the Coronavirus outbreak, Mr Spooner advised that much work was taking place locally to ensure communities were cared for. The Clerk assured him that Tongham had a plan in place, and she is working closely with the Vicar, Revd Claire Holt, to ensure that this is kept up to date and relevant. Mr Heath asked whether the roads in the new development would be adopted by Surrey Highways, as some of the roads in the new development in Ash are not in good repair. Cllr Baldock asked whether Planning enforcement would be actioning the Grange Road development, as they were not sticking to the agreed hours of work. Cllr Spooner took evidence of this to pass to Planning enforcement. He remarked that the Barratts development had been challenging. The plan for 50 more homes adjacent to Tongham Woods has not been given permission as yet, the narrowness of the road is of great concern to all. However it is an allocated site for development in the Local Plan.

7. Adjournment:

Mr Mike Heath made his report:

Tongham Care Group (TCG) Report

Surrey County Council (SCC)

A - The damage to Spoil Lane road surface will be repaired when all New Development has been completed – ongoing.

B - The ditch alongside the Tongham Moors Recreation Ground from Oxenden Road to the A331 which includes the SCC portion of the ditch has been cleared of silt etc - All to Note.

Tongham Parish Council (TPC)

A - The TCA Handyman is to include the drainage of the Trampoline Pit as part of his Quarterly Year Maintenance Checks of the Play Area Equipment. An Invoice for this Maintenance Work will be sent to the Parish Clerk accordingly - All to Note.

B - TCG has requested the TPC to provide funds for the Tongham Woods Improvement Group Volunteers and Rangers to repair the Rabbit Fencing along the A331– ongoing.

C - TPC Approval has been given to install Deer Fencing at the Allotment. Four places have been identified that are considered need fencing as a Phase One Project. Cost Quotations are available. The Allotment Society Committee is to advise if this Fencing should be installed – ongoing.

D - Planter Care in the Village will be managed by the TPC regards replenishment of content – All to Note.

Tongham Care Group (TCG)

A - A New Metal Gate is to be installed in the under 8-Year-Old Play Area - ongoing.

B - Damage to the Bus Stop at St Pauls Church Poyle Road and at The Cricketers Oxenden Road have been repaired - All to Note. (*Repairs organised by TPC – also Manor Road.*)

C - GBC Building Control Applications for an Air Condition System to be installed in the Main Hall of the Community Centre has been approved by GBC. Planning Approval is awaited – Ongoing.

Note - Funds are being sort for purchasing and installing the Air Condition System – All to Note.

D - It has been advised that there is a Covenant which controls the Green between The Street to Ellison Way. The introduction of a Footpath is held pending investigations - ongoing.

E – Cost Quotations have been requested for the introduction of a Football/Sports Area in the Recreation Ground - ongoing.

F- Various design schemes and associated Cost Quotations to eliminate the large puddle at the entrance to the copse and also to widen the existing track to the picnic//bonfire area will be sent to TPC - ongoing.

G – Damaged/blocked Drainage System Pipes have been identified on New Road – All to Note

8. Reports from sub-committees:

- a. Planning: Chair Cllr Blewitt: None.
- b. Lighting and General Purposes: Chair Cllr Oakley:
 - i. Sandbags next winter: Clerk to speak to TCA re placement of a storage box, and to find out how much this would cost.
 - ii. Phone Box; sadly damaged by a fight outside the box, Mr Heath suggested Mr Waugh would be a good man to ask about repairs. Cllr Baldock happy to help, but suggested metal instead of glass or plastic in the lower panes. Clerk will put him and Mr Waugh in touch.
 - iii. Village fencing: it was felt that the village is much improved by the new fencing, Mr Crail has been asked to provide costing to upgrade the remainder of the fence.

- iv. Paperless meetings: the Clerk assured the meeting that she would be reducing the amount of paper, but that agendas would always be available, also 1 x copy of last month's minutes and 1 x FNST.
- c. Finance, Policy and Administration: Chair: Cllr Gray.
 - i. Financial statements for month ending 28/2/2020 agreed by all.
 - ii. Spending on football fence for MUGA – we now have two quotes and will seek a third quote and liaise when that is received.
 - iii. The Risk Assessment has been updated and was agreed by all.
 - iv. Minimum spend when 3 quotes are required: due to the difficulty of getting quotes, we decided that £1500.00 or more would need 3 quotes but under that figure we do not. However we would be aware of best value.
 - v. A new website domain will be needed from 1/4/2020; Cllr Gray and the Clerk are working on this. – ongoing.
 - vi. Mayor of Guildford's reception on 1/4/2020 has been cancelled.
 - vii. Any other business: Cllr Baldock advised that the yellow lines in The Street are not now going ahead, following his petition. It was agreed that the Clerk would ask Jolene Butler of Paradise Gardens to plant up the container outside NISA.
- 9. Execution of documents: To consider, if necessary, passing the following resolution: "That the Council do seal in the manner prescribed by law, or the clerk or member as appropriate, do sign on behalf of the Council any Order, Deeds or Documents, required to give effect to any of the matters and recommendations contained in the reports as presented to, and approved by, the Council on 16/03/2020".

Proposed: Cllr Evans; seconded Cllr Baldock.

Signed:

Chair of meeting

Date: