



TONGHAM PARISH COUNCIL

MINUTES OF MEETING: Held at: THE OLD SCHOOL, POYLE ROAD, TONGHAM

MONDAY 16/09/2019 at 7.30 pm.

PRESENT:

Cllr S Blewitt	Cllr J Evans	Cllr M Baldock (Chair)
Cllr A Carey	Cllr S Habgood	Cllr P Spooner
Mrs G Spittles	Mr T Boxall	Mrs L Lowdon
Mr L Stovold	Mr B Simpson	Mrs G Smith
Mr D Evans		

Clerk: Mrs Margaret Murray

1. Chairman's announcements and apologies for absence: Apologies received: Cllr M Furniss, Cllr G Eyre, Cllr S Gray, Cllr L Oakley.
2. The minutes from the meeting on 15/07/2019 were approved. Proposed: Cllr Carey, Seconded: Cllr Blewitt. Signed by Cllr Baldock.
3. Code of conduct: disclosure if interest: None declared.
4. Matters arising: none which would not be dealt with in the course of the meeting.
5. County & Borough matters: Cllr Spooner advised that SCC Matt Furniss had told him that all the matters he was dealing with are proceeding. Cllr Spooner advised that the new regime at Guildford BC remains in the settling down process. The Local Plan is still subject to review, but has been legally decided as correct procedurally. Unless there is a change to National policy it should be accepted. The result of the review should be announced early November.
Grange Road development: queries were raised about planning enforcement around hedgerows, Cllr Habgood will obtain some photographs and send to Cllr Spooner via Clerk. We are not satisfied that the developers are working to the plan. Cllr Spooner will take this up with Planning Enforcement. He also advised us that the extension to the Esso Garage on the Hogs Back has been referred to Planning Enforcement. The 'Tongham Triangle' development remains stalled at present.
Mrs G Smith asked about the empty plot on Oxenden Road which now has a skip on it; Cllr Spooner advised that no planning application had been received.
6. Adjournment:
 - a. [Tongham Care Group \(TCG\) Report](#)
[Surrey County Council \(SCC\)](#)
SCC Highways are monitoring Spoil Lane Road Surface regards need for repair due to land clearance at Travellers End and Building Development in immediate surrounding areas - i.e. Planning Application 15/P/00167 for 26 Dwellings –
Ongoing.

SCC Councillor was requested to determine the responsibility for reducing the height of trees on the land along The Street between the Village and Lambourne Way – **Ongoing**.

SCC Councillor was requested to provide funding, guidance and support to improve the Pavement along Poyle Road Recreation Ground – **Ongoing**.

Tongham Care Group (TCG)

1. The missing sections of the Birds Mouth Fencing along The Street will be replaced this September – **Ongoing**.
 2. The pruning of the Hedgerow along the Spoil Lane Allotment Boundary Fence will take place later this year – **Ongoing**.
 3. A Communal Area Plan for the Spoil Lane Allotment Society is currently held pending a review of material requirements – **Ongoing**.
 4. The decision to introduce a second Vehicle Activation Sign (VAS) to be permanently positioned on The Street near the Chicane at Manor Flats. Also, to utilise Lamp Post No 23 for an additional Support Post for the use of the existing VAS when moved about Tongham is held pending other developments - **Ongoing**.
 5. TPC has agreed to provide funds for tree care for the trees along the verge outside the recreation ground – **Ongoing**.
 6. TCG has requested the Agent for Planning Application 18/W/00128 to install a Fence for Safety during development at 54 Poyle Road – **Ongoing**.
 7. TCG has removed the damaged Swing Parts from the Equipment at Moors Lane Recreation Ground at the request of the Moors Trust Clerk. The parts have been removed by Guildford Waste Disposal. The wooden frame is to remain in place.
 - b. Ms Spittles passed on her sincere thanks on behalf of the village for the restoration of the No 41 bus. Cllr Spooner said that he and Cllr Furniss had both worked hard to achieve this result, helped by the petition raised by Mrs Kerbey. However if the service was not fully used, it may be removed again.
 - c. Cllr Carey reported several wasp's nests in Manor Road – she will report direct to Guildford Borough Council.
 - d. Mrs Lowdon asked whether instructions could be put on the noticeboard as to correct use of the gym equipment. Clerk advised that the providers had no such posters. Cllr Habgood will produce some.
 - e. Cllr Evans asked whether the weeds/brambles surrounding the play areas and tennis courts will be fully removed. Clerk advised clearance done, and to be sprayed in the next few weeks.
 - f. Clerk was asked about the surface for the new play area, i.e. it is a trip hazard and it is felt that it could be extended to the fence. She has asked the company but no contact has yet been made.
 - g. Mr B Simpson reported a loose screw on the new swing – to be checked.
 - h. Trampoline: still holding water, the company has provided some advice (drainage holes were included) but this may be due to the level of the water table. To be monitored.
7. Reports from sub-committees:
- a. Planning: Chair Cllr Blewitt:
19/P/01476, pair of semis at No 54 Poyle Road; objection on the grounds of over development.
 - b. Lighting and General Purposes: Chair Cllr Baldock:

- i. Firework update: all plans in place, firework booked, Scouts are in. Plan to be emailed round.
 - ii. Planter at the crossroads: this is a Parish Council responsibility, Darren Crail to be asked whether he could carry out a good tidy up.
 - iii. Public noticeboard outside the chip shop; Clerk cannot find a suitable board, it was suggested that we ask the Men in Sheds group at Japonica Court whether they can help.
 - c. Finance, Policy and Administration: Chair: Cllr Gray.
 - i. Financial statements for months ending 30/07/2019 and 30/08/2019 were agreed by all and signed by Cllr Baldock.
 - ii. Any other business: Email received from Tongham Care Group, supported by Cllr Oakley, advising that the fence on the LHS of the entrance to the recreation ground needs replacing, cost £1350.00, suggestion is that the TCA and TPC share the cost. All agreed.
- 8. Execution of documents: To consider, if necessary, passing the following resolution: "That the Council do seal in the manner prescribed by law, or the clerk or member as appropriate, do sign on behalf of the Council any Order, Deeds or Documents, required to give effect to any of the matters and recommendations contained in the reports as presented to, and approved by, the Council on 15/07/2019".
Proposed: Cllr Carey; seconded Cllr Habgood.

Signed:

Chair of meeting

Date: 21/10/2019