



## TONGHAM PARISH COUNCIL

### NOTICE OF MEETING:

Dear Sir/Madam, I hereby give you notice that the Meeting of the Parish Council will be held remotely on the 16<sup>th</sup> November 2020 at **7.30 pm**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. Provision will be made for Public Question Time. Members of the Public who wish to attend should email the clerk on [clerk@tonghamparishcouncil.gov.uk](mailto:clerk@tonghamparishcouncil.gov.uk) to request an invitation.

Yours faithfully,

**Mrs. M. Murray, Clerk to the Parish Council.**

### AGENDA

1. Chairman's Announcements, apologies for absence & Confirmation of Minutes of the Council held on 19<sup>th</sup> October 2020.
2. Signing of minutes.
3. Code of conduct - Disclosure and declaration of interests in following items.
4. Matters arising.
5. County Council and Borough Council Matters.
6. Adjournment.
7. Reports from sub-committees:
  - A. PLANNING:** Chair: Cllr Blewitt.
    1. 5 homes at 64 The Street – 20/P/01832 – Objection sent.
  - B. LIGHTING AND GENERAL PURPOSE COMMITTEE:** Chair: Cllr Carey.
    1. Rec Ground update.
  - C. FINANCE AND ADMINISTRATION:** Chair: Cllr Gray.
    1. FNST for month ending October 2020.
    2. Debit card for TPC account - discuss.
    3. Any other business/correspondence.
8. Execution of Documents: - To consider if necessary, passing the following resolution: "That the Council do seal in the manner prescribed by law, or the clerk or member as appropriate, do sign on behalf of the Council any Order, Deeds or Documents required to give effect to any of the matters and recommendations contained in the reports as presented to, and approved by, the Council on 16<sup>th</sup> November 2020."