



## TONGHAM PARISH COUNCIL

### NOTICE OF MEETING:

Dear Sir/Madam, I hereby give you notice that a Hybrid Meeting of the Parish Council will be held on the 17<sup>th</sup> May 2021 at the Old School Hall, Tongham, at **7.30 pm**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. Provision will be made for Public Question Time. Members of the Public who wish to attend should email the clerk on [clerk@tonghamparishcouncil.gov.uk](mailto:clerk@tonghamparishcouncil.gov.uk) to request a ZOOM invitation. This method is to ensure public safety.

Yours faithfully,

**Mrs. M. Murray, Clerk to the Parish Council.**

### AGENDA

1. Chairman's Announcements, apologies for absence & Confirmation of Minutes of the Council held on 19<sup>th</sup> April 2021.
2. Signing of minutes from previous meeting.
3. Code of conduct - Disclosure and declaration of interests in following items.
4. Matters arising.
5. County Council and Borough Council Matters.
6. Adjournment.
7. Reports from sub-committees:
  - A. **PLANNING:** Chair: Cllr Blewitt.
  - B. **LIGHTING AND GENERAL PURPOSE COMMITTEE:** Chair: Cllr Carey.
  - C. **FINANCE AND ADMINISTRATION:** Chair: Cllr Gray.
    1. FNST for month ending April 2021.
    2. Section 137 request – Tongham Community Association £350.00 for radiator leak repair
    4. Any other business or correspondence
8. Execution of Documents: - To consider if necessary, passing the following resolution: "That the Council do seal in the manner prescribed by law, or the clerk or member as appropriate, do sign on behalf of the Council any Order, Deeds or Documents required to give effect to any of the matters and recommendations contained in the reports as presented to, and approved by, the Council on 17<sup>th</sup> May 2021."