TONGHAM PARISH COUNCIL

NOTICE OF MEETING:

Dear Sir/Madam, I hereby give you notice that the next Meeting of the Parish Council will be held on the 20th December 2021 at the Old School Hall, Tongham, at **7.30 pm**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. Provision will be made for Public Question Time.

Yours faithfully,

Mrs. M. Murray, Clerk to the Parish Council.

AGENDA

1. Chairman's Announcements, apologies for absence & Confirmation of Minutes of the Council held on 15th November 2021.
2. Signing of minutes from previous meeting.
3. Code of conduct - Disclosure and declaration of interests in following items.
4. Matters arising.
5. County Council and Borough Council Matters.
6. Adjournment.
7. Reports from sub-committees:
   - **A. PLANNING:** Chair: Cllr Blewitt.
   - **B. LIGHTING AND GENERAL PURPOSE COMMITTEE:** Chair: Cllr Carey.

   C. FINANCE AND ADMINISTRATION: Chair: Cllr Gray.
   a. FNST for month ending November 2021.
   b. Register of Interests – any changes?
   c. Presentation of draft Budget for 2022/2023
   d. Section 137 request for remarking car park at community centre - TCG.
   e. Bus stop in Manor Road needs cleaning.
   f. Any other business / correspondence.

8. Execution of Documents: - To consider if necessary, passing the following resolution: "That the Council do seal in the manner prescribed by law, or the clerk or member as appropriate, do sign on behalf of the Council any Order, Deeds or Documents required to give effect to any of the matters and recommendations contained in the reports as presented to, and approved by, the Council on 20th December 2021."