TONGHAM PARISH COUNCIL

MINUTES OF MEETING: Monday 20/02/2023, held at the Old School Hall, Poyle Road, Tongham at 7.30 pm.

PRESENT:

Cllr S Habgood (Vice Chair)	Cllr G Eyre (GBC	Mr P Bearman
Cllr S Gray	S Barker	Mr D Evans
Cllr P Buckley	Mrs M Murray	Mrs J Evans
Cllr P Spooner (GBC)	Mr T Boxall	Mr C Pritchard

Clerk: Mrs Jill Smith

1. Chairman's announcements and apologies for absence: Cllr Oakley, Cllr Blewitt, Cllr Carey, Cllr Furniss
2. The minutes from the meeting on 19/12/2022 were approved. Proposed Cllr Buckley, Seconded: Cllr. Gray. Signed by Cllr Habgood.
3. Code of conduct: disclosure of interest: None
4. Matters arising: none which would not be dealt with in the course of the meeting.
5. County and Borough matters:
   County: Cllr Furniss did not attend but sent through an in depth report which is attached at Appendix 1. Members of the public read through the report and any questions from MOP are below in item 6 – public adjournment. Cllr Habgood went through the report briefly.
   Borough : Cllr Spooner and Cllr Eyre said there was not a lot to report on despite the many council meetings that have been taking place. They reported that most of the policies being discussed were very similar to before. The upcoming elections are taking priority at both Borough, County and Parish level. The ward boundaries are changing and the proposal is that Tongham will no longer be in Ash South and Tongham ward, and will come under Pilgrims Ward, meaning that Cllr's Spooner and Eyre will no longer be our Borough councillors. Cllr Furniss and Sallie Barker are standing for election to fill those roles. Cllr Spooner said the biggest change ahead for the elections will be the introduction of ID needed for voting. He reported that there was a good turnout for 'Becoming a councillor' at GBC and hoped this would mean that a few more people might stand to become councillors locally. Cllr Eyre reported that the latest planning meeting for Ipsley Stables had been deferred as there was not a chair or vice chair present for the meeting. This will continue and the outcome will be reported back to us after the next planning meeting.

6. Adjournment: Mr Evans asked about the upcoming consultation on changing the boundaries of the AONB. Cllr Spooner updated the meeting, saying that the consultation is going to start at the beginning of March. He felt that this area was still in some trouble as he felt we weren't getting much support from GBC or the many organisations that exist for the Surrey Hills. The position with the local plan is that the protections that have been put in place by the inspector should stop any further development along the north ridge of the Hogs Back unless the community support it. Mr Evans was concerned that if there isn't enough public motivation to oppose any more development, that it would just slip through. He urged the PC and MOP to give more feedback on it. Cllr Buckley and the clerk are going to a meeting on 9th March about the consultation but it's been made clear to that there will be no discussion at that meeting about which areas the new boundaries will cover. This meeting is not open to the public, but it should be open for public consultation within a couple of weeks of that meeting. It was suggested that maybe we, as a PC, could do some flyers to drum up public interest. Sallie Barker did report at the end of the meeting that the flyers that her and Cllr Furniss would be putting through doors shortly would have information on there about the AONB consultation so hoped members of the public would become more involved. It was agreed that the PC would put the information onto their website and also the Clerk would print out the information about the upcoming webinars and put them on the noticeboards, and also see if the local shops would also have a notice in their windows as well : **Action Clerk**
   Mr Pritchard bought up the mess that has been left on The Street/Lambourne way entrance after the removal of trees suffering from ash dieback. The mess has been chipped and just left. Cllr Furniss has said in his report that this item is still outstanding. Mr Pritchard suggested that maybe some bushes could be put in there to fill the gaps, rather than trees, which would grow up again and cut light out from houses behind. It was felt by the Parish Council that the whole area was going to have a face lift as part of the Village enhancements and have asked the clerk to contact Cllr Furniss and the Placemaking team to see if this is the case and to get a time line for it : **Action Clerk** (Please also see comments below under Kings Coronation about possibly tidying that area as part of the 'Helping out day')
   Mrs Evans also asked the clerk to add in her email to Cllr Furniss about the verge opposite the bowling green where vans and cars park, which churns up all the area and is dangerous for sight lines through the chicane there. Its council land and should not be being parked on. Again, it was wondered if this area would also be included in the village enhancements works as its an eyesore : **Action Clerk**
   Mrs Murray asked Cllr Spooner again about the dead tree in Blenheim close which needs removing. Cllr Spooner said its still outstanding and has been chased 3 times and he would chase again : **Action Cllr Spooner**
   Mr Bearman is in the process of trying to move into a new home on the Admiral park developments in The Street. 2 weeks ago he learnt that Bellway want to demolish the wall between Manor House flats and their site. They claim they have had advice from a conservation officer who believes the wall is unsound. However, the whole of Manor house flats site is surrounded by parts of this listed wall, and he feel strongly, as did everyone, that Bellway should not be tearing down these beautiful flint and ironstone walls. There seems to be a dispute as to whether the council or Bellway own it. Cllr Spooner said he had checked the planning application and the red planning line was inside the wall, meaning the wall does belong to GBC but said that the wall needs to be professionally assessed and that is didn't appear to have gone

through the appropriate processes through Guildford Borough Council. Mr Bearman said that Bellway are basically telling him they won't let him complete on his sale until the council comes up with a solution. Mr Bearman is suggesting that he offers to take financial liability for the wall and having it rebuilt safely, but he felt it would need some height reduction to it as tree ivy has got into the top of it, and wanted to know if this would be acceptable to the village. Cllr Spooner felt this would not be allowed to happen, but Mr Bearman is now looking at another 6 months at least of discussions about it which is costing him money with items in storage etc. The discussion went on for a while, but no solution can be agreed until the professional assessment of the wall is done, at which point there needs to be a discussion at local borough and parish level to see what we can do to help. **Action ; Cllr Spooner/Ongoing**

Mr Pritchard asked which of the two proposals had been agreed for the village enhancement for the Grange road/The Street roundabout junction. Cllr Spooner updated that it was going to be the roundabout option but there was some dispute about how much of the land was owned by The White Hart and the County, so discussions are ongoing.

Reports from sub-committees:

a. Planning: Chair Cllr Blewitt: None
b. Lighting and General Purposes: Chair Cllr Carey.
    - **i.** Queens platinum jubilee memorial/Queens canopy : It was felt that there should be a permanent memorial somewhere in the village, and it was thought that this had been talked about with the Placemaking team who are doing the village enhancement. **Ongoing**
    - **ii.** King Charles Coronation : The clerk is attending a meeting on Thursday 2nd March along with members from the TCA/Church and possible Scouts, to discuss a possible picnic in the park for Saturday 6th May. It was also suggested that maybe a village clear up day could be organised for Monday 8th May for the Big Help Out day. It was suggested that maybe a working party could clear up the wood chippings that were talked about earlier in the meeting and maybe we could ask TWIG if they could help as well as they have all the tools etc needed for clearing work. Clerk will let Cllr Furniss know that we intend to clear up the area but then Borough council will need to come and collect the waste : **Ongoing : Action TPC/Clerk**
    - iii. Teen Shelter : This is still ongoing. Cllr Oakley is going to let us know installation costs before the shelter is ordered, and it is hoped it will be installed by the summer Action : **Cllr Oakley**
    - **iv.** Hole in recreation ground : This has been sorted out and filled in, there was a question as to whether TPC were going to pay some money towards the repairs. **Action : Cllr Oakley/Clerk**
    - v. Trampoline in park : It has been agreed that this will be drained, we are just waiting for a quote to get the work done. **Action : Cllr Oakley**
    - **vi.** Facebook page for TPC : This has been set up and trials are being done for this page to just to be an information only page for the village, no comments will be able to be made on it. **Ongoing : Action Cllr Gry**
    - vii. Area next to allotment plot 71 : it was agreed that the Clerk would look into getting someone who may be able to break up the bramble roots in

that area to stop them from overtaking plot 71. The person who has plot 71 has then agreed to try and keep on top of that area to stop it from getting overrun again. Clerk to look into whether a rotavator is allowed to be used on the waste land/ **Action : Clerk**

Finance, Policy and Administration: Chair: Cllr Gray.

a. FNST's for months ending December 2022 and January 2023 agreed by all
b. Changes to Register of Interest: no changes reported.
c. Asset register check : Cllr Gray and Clerk are going to go through this together and update : **Action Cllr Gray/ Clerk**
d. Section 137's : TCA - £500 towards new lighting – this was not approved as the TCA have already had 137 money from the TPC in this financial year.
   St Paul's Church : £447 for 4xparenting classes, raised bed and bench and arbours : Agreed by council
   St Pauls CofEInfant school : £500 towards some more outdoor play equipment : Agreed by council
e. Any other business : Cllr Habgood reported that there was an update from developers concerning the village sign that they are getting done for the village. Apparently they are having trouble finding someone to make the sign! It was also suggested that maybe TPC could look into getting another sign on Poyle Road. **Ongoing**
f.

7. Execution of documents: To consider, if necessary, passing the following resolution: "That the Council do seal in the manner prescribed by law, or the clerk or member as appropriate, do sign on behalf of the Council any Order, Deeds or Documents, required to give effect to any of the matters and recommendations contained in the reports as presented to, and approved by, the Council on 20th February 2023". Proposed: Cllr Gray, Seconded: Cllr. Buckley

Signed: [redacted] .....
L P Oakley, Chair of meeting, Date: 20th March 2023

APPENDIX 1

Surrey County Council update for Tongham Parish Council

Tongham Improvements

A leaflet will be coming out to all residents shortly to update on the works in the area.

In 2022 Surrey County Council shared proposals to improve road safety and public space in Tongham. The plans aimed to improve road safety on The Street, Oxenden Road and Poyle Road, undertake decluttering to improve the road environment for pedestrians, cyclists and motorists and to better utilise green space by introducing a pocket park (a small area of public green space where people can relax, exercise, socialise and play). Since the initial engagement, plans have been developed to deliver the scheme.

The scheme will be carried out in two phases. The plans developed at this stage are for the first phase of the improvements. We aim to start work on phase one in Spring/Summer 2023. The final plans are still being developed for phase two of the scheme, further updates will be shared once we have these.

Phase one - delivering road safety improvements on The Street, Oxenden Road and Poyle Road.

Improvements include:

- Introduction of a series of raised tables and an enhanced crossing point on The Street
- A speed cushion and kerb buildout on Oxenden Road
- A priority give-way system on Poyle Road to highlight to vehicles arriving into the village that they are entering a village environment and encourage slower and safer driving

Following feedback received in the earlier engagement, the scheme proposes to ban pavement parking along The Street to ensure pavements remain clear for pedestrians, making them safer and easier to use. Residents will be able to comment on the proposed pavement parking ban through the statutory consultation process. Once the consultation is live, we will let residents know.

Benefits

- Increased safety for pedestrians and motorists as vehicles will have to reduce their speed travelling on The Street, Oxenden Road and Poyle Road
- Banning pavement parking will ensure pavements remain passable for all users and encourage more active modes of travel.

The changes are to be monitored for a period of up to six months, and if appropriate, a 20-mph zone will also be introduced.

Phase two- changes to The Street junction and creation of a pocket park in Tongham.

This phase of the scheme is being designed in line with feedback received from engagement with residents last year. We will share plans at a later stage once they have been developed.

Community Allocation & New Small Your Fund Surrey allocation

Community Funding is now set out into three categories:

1. Members' Community Allocation (MCA) - £5,000
2. YFS – Small Community Projects - £50,000 over 2 years
3. YFS – Large Community Projects - £100,000,000

Funding criteria for the Small Community Projects fund:

In line with the Your Fund Surrey programme, applicants for the Small Community Projects fund must demonstrate that the project supports at least one of the aims of Surrey's Community Vision 2030.

• Children and young people feel safe and confident

• Everyone benefits from education, skills and employment opportunities

• Everyone lives healthy, active and fulfilling lives

• Everyone gets the health and social care support they need

• Communities are welcoming and supportive

• Residents live in clean, safe and green communities

• Journeys across the county are easier and safer

• Everyone has a place they can call home

• Businesses in Surrey thrive

• Communities are well connected and grow sustainably

Who can apply?

You can accept applications from:

- Voluntary or community organisation
- Registered charity
- Constituted group or club
- Community interest company (CIC)
- Social enterprise
- School Statutory body (including town,parish or community council).

We cannot accept applications from:

• Individuals

• Sole traders

• Political organisations or organisations which support political individuals

• Organisations that are aimed at generating profits primarily for private distribution

• Public sector bodies or private companies to carry out their statutory duties

• Organisations based outside the UK

• Applications made by one organisation on behalf of another

Conditions to ensure quick, simple process

Project Value

- Projects between £1,000 and £50,000 will be considered
- Total project value must not exceed £50,000
- Councillors can pool funding together up to max. £50,000
- Cannot apply to MCA, YFS – small community project and YFS – large community projects

Quotes

• Applicants will need to provide a quote as evidence < 25k (3 quotes if project > £25,000)

• Applicants must have all approvals in place before applying

Terms and conditions

• Applicants must agree to Surrey CC's terms and conditions up front

Spend

• Project funding must be spent (or projects commenced) within 6 months of funding award

• Members encouraged to monitor progress of projects and report back as evidence

Project exclusions

- Covering ongoing revenue costs, such as salaries or running costs.
- Retrospective funding or advance loans
- Replacing any withdrawn funding from the Council for existing projects
- Funding public sector bodies or private companies to carry out their statutory
- Duties including Highway schemes or projects
- Projects that contravene any of the Council's agreed policies or priorities

On Street Parking and Enforcement Changes

Surrey County Council have agreed a new seven year parking and traffic enforcement contract with Marston Holdings Ltd. The contract will mean that parking and traffic enforcement will be operated in partnership between the council and Marston, helping to achieve the council's transport objectives.

This will come into force on 1st April 2023 and will allow more enforcement in the village of parking breaches.

Verge cutting will also come back to SCC on the same date.

Under 20s half price bus fares

I'm pleased to say that from the 3rd April, following the £2 price cap on buses, all under 20s in education or not will be eligible for half priced bus fares for the next 3 years. This is to encourage more travel by bus and to offer an alternative to the car.

Bus Consultation

Thank you to everyone who participated in the consultation. A key aspect of the consultation was the move to new on-demand bus service. A digital demand responsive rural bus service that users can book via an app, online or by telephone.

Known as connect, the aim of the service is to increase accessibility and choice for bus travel in the more remote areas of Surrey

The service allows a user or a group to request a mini-bus for a specific journey of their choice, to elsewhere in the area, Monday to Friday between 0745 and 1800hrs. Journeys are bookable up to seven days in advance, up to 30 minutes in advance of travel. Passengers will receive email confirmation of their journey 30 minutes before they travel and then another reminder 10 minutes before the bus arrives

Outstanding points with the Highways Team

- The Moors refurbishment, clear vegetation, take out horse margin and cycle restrictions.
- Confirm monies spent on Spoil Lane by countryside team.
- Grange Road – resurfacing now developments finished.
- Grange Road drainage to be cleared and check for damage.
- Lambourne Way tree clearance – chippings and area need tidying after works.

Matt Furniss

County Councillor for Shalford Division