



TONGHAM PARISH COUNCIL

NOTICE OF MEETING OF PARISH COUNCIL

Dear Sir/Madam, I hereby give you notice that the 41st meeting of the Parish Council will be held at the Old School Hall, Tongham on Monday the 20th May 2024 at 7.00 p.m.

You are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

N.B. If any members of the public wish to attend, they must e-mail the Clerk on clerk@tonghamparishcouncil.gov.uk and request an invitation.

Yours faithfully, Zed Watyoka | Clerk to the Council | 10/05/2024

AGENDA

- 1) To receive apologies for absence.
- 2) Declarations of acceptance of office.
- 3) Election of Chairman of the Council.
- 4) Receipt of Chairman's Declaration of office.
- 5) Registration of any change to financial and other registrable interests.
- 6) To elect Vice Chairman of the council for the ensuing year.
- 7) Election of councillors to serve upon working groups:
 - a. Finance, Policy and Administration – 4 members
 - b. Planning – 4 members.
 - c. Lighting and general purposes – 5 members(Proposer and seconder for each required.)
- 8) Chairman's Report 2024.
- 9) Financial reports: Internal Audit Report
- 10) To consider passing the following resolution:

"That the Council do seal in the manner prescribed by law, or the clerk or member as appropriate do sign on behalf of the Council, any Order, Deeds or Documents required to give effect to any of the matters and recommendations contained in the reports as presented to, and approved by, the council on 20th May 2024."