



## TONGHAM PARISH COUNCIL

### NOTICE OF MEETING:

Dear Sir/Madam, I hereby give you notice that the next Meeting of the Parish Council will be held on the 17<sup>th</sup> February 2025 at the Old School Hall, Tongham, at **7.30 pm**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. Provision will be made for Public Question Time.

Yours faithfully, **Mrs M Murray**, on behalf of Tongham Parish Council.

### AGENDA

1. Chairman's Announcements, apologies for absence & Confirmation of Minutes of the Council held on 16<sup>th</sup> December 2024.
2. Signing of minutes from previous meeting.
3. Code of conduct - Disclosure and declaration of interests in following items.
4. Register of Interests – any changes?
5. Matters arising.
6. County Council and Borough Council Matters.
7. Public Adjournment.
8. **Working Groups:**
  - a) **FINANCE AND ADMINISTRATION:** Chair: Cllr Gray.
    - i) Financial statement month ending December 2024 and January 2025
    - ii) Update on S137 payments
    - iii) Section S106 finding
  - b) **PLANNING:** Chair: Cllr Murray
  - c) **LIGHTING AND GENERAL PURPOSE:** Chair: Cllr Buckley
    - i) Local Plan
    - ii) Asset of community value – Brewery and Hop Fields
    - iii) Parish in Bloom – entering in 2025
    - iv) Tree immediately adjacent to billboards – needs pruning.
    - v) Mayor's award for service to the community
    - vi) Retirement of Mr M Heath from litter picking and gate opening duties at the Rec. ground
    - vii) Parking in village – including outside church and the White Hart
    - viii) Transport in the South East
9. Any other business
10. Execution of Documents: - To consider if necessary, passing the following resolution: "That the Council do seal in the manner prescribed by law, or the clerk or member as appropriate, do sign on behalf of the Council any Order, Deeds or Documents required to give effect to any of the matters and recommendations contained in the reports as presented to, and approved by, the Council on 17<sup>th</sup> February 2025."