

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: Tongham Parish Council

County area (local councils and parish meetings only): Surrey

### Financial year ending 31 March 2025

Prepared by (Name and Role): Kevin Brennan Parish Clerk / RFO

Date: 18/06/2025

	£	£
<b>Balance per bank statements as at 31/3/25:</b>		
Business Current Ac	17,988.5	
Business Reserve Account	80,653.9	
[add more accounts if necessary]		
		98,642.5
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/25 <b>(enter these as negative numbers)</b>		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
		-
Add: any un-banked cash as at 31/3/25		
		-
<b>Net balances as at 31/3/25 (Box 8)</b>		<b>98,642.5</b>