



**PARISH OF TONGHAM
NOTICE OF THE ANNUAL GENERAL MEETING OF TONGHAM PARISH COUNCIL**

Dear Sir/Madam, I hereby give you notice that the 43rd Annual General Meeting of the Parish Council will be held at the Old School, Tongham on Monday 18th May 2026 at 7.00 pm.

You are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

AGENDA

1. To receive apologies for absence.
2. Declarations of acceptance of office.
3. Election of Chairman of the Council.
4. Receipt of the Chairman's declaration of office.
5. Registration of any change to financial and other registrable business.
6. To confirm the minutes of the last Annual General Meeting held on 19th May 2025.
7. To elect Vice Chairman of the Council for the coming year.
8. Adoption of Model Councillor Code of Conduct (2020)
9. Election of councillors to serve upon working parties:
 - a) Planning – four members
 - b) Finance, policy and administration – four members
 - c) Lighting and general purposes – 5 members
10. Chairman's report 2026
11. Financial reports approval 31st March 2026
12. Execution of documents: to consider passing the following resolution:

'That the Council do seal in the manner prescribed by law, or the Clerk or member as appropriate do sign on behalf of the Council, any order, deeds or documents required to give effect to any of the matters and recommendations contained in the reports as presented to, and approved by, the Council on 18th May 2026.'